

GRANADA HIGH SCHOOL  
ASSOCIATED STUDENT BODY

**CLUB RENEWAL FORM**

(Name of Club)

(Club Info)

TITLE	NAME	ID NUMBER	GRADE
President			
Vice President			
Secretary			
Treasurer			
Publicist			

(Club Officers)

We have attached:

[Redacted]

We the following students as member submit this renewal:

Student Name	ID#	Student Signature
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<del>Student Name</del>	<del>ID#</del>	<del>Student Signature</del>
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Student Name	ID#	Student Signature
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Student Name	<del>ID#</del>	<del>Student Signature</del>
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Student Name	ID#	Student Signature
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<del>Student Name</del>	<del>ID#</del>	<del>Student Signature</del>
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Advisor Name	Rm #	Advisor Signature
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DATE	APPROVED/DENIED	SIGNATURE	TITLE
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X

X

Reason Denied

The Granada High School Associated Student Body has approved this club in their

(Date)

GRANADA HIGH SCHOOL  
ASSOCIATED STUDENT BODY

**CLUB CONSTITUTION**

<<Name of Club>>

**ARTICLE I**

A.

B. **CLUB PURPOSE:**

(What is the goal of your club? Think short-term goals and long term goals.  
Explain the purpose and goals of your club. List what you want to accomplish.)

C. **ACHIEVING YOUR PURPOSE:**

(How will you achieve your club's goals? What actions will you take to work toward its purpose? List your ideas for achieving your goals. Explain how those ideas relate to the purpose of the club.)

D. **CLUB AND COMMUNITY:**

(How will your club impact the school and/or the community? What things can the club teach, share, assist with, or use to engage with the student body and/or community? Be creative in writing down what your club can do to positively

impact your school and community.)

**E. AFFILIATION:**

(Is your club affiliated with an outside nonprofit or charity organization? If these organizations will be beneficiaries of club fundraising proceeds, please list the

**F. EXAMPLE TYPES OF ACTIVITIES AND FUNDRAISERS:**

(Activities should be fun, related to the club, and you should learn something new from them. Activities can be a field trip or a fundraiser. Write down a list of ideas for activities and fundraisers for a 12 month period.)

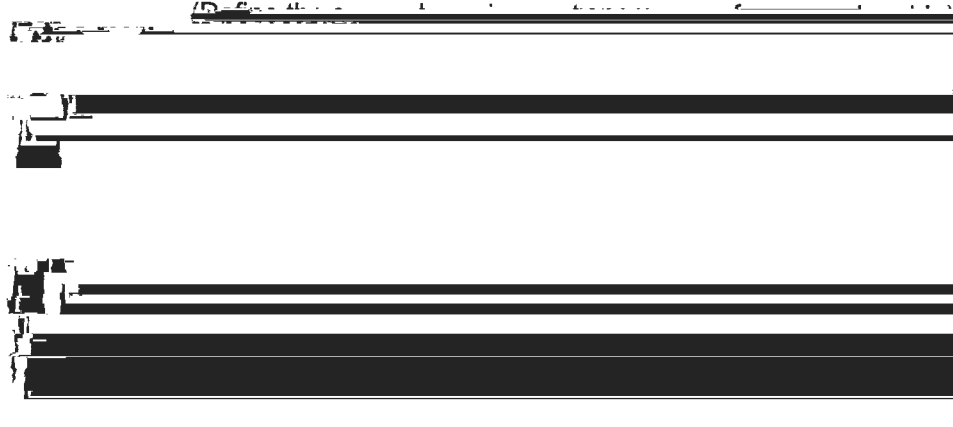
Activity/Fundraiser

Approximate Date

- 
- 
- 
- 
-

**ARTICLE II MEMBERSHIP**

**A. MEMBERSHIP QUALIFICATION**



**B. MEETING GUIDELINES**

Clubs shall structure meetings with the club advisor to fit the needs of the club and fulfill the goals that have been established. Meetings should be held at least once a month and minutes taken and forwarded to the leadership class. Meetings must be held on campus.

**ARTICLE III**

**A. ELECTION OF CLUB OFFICERS**

(Explain how and when officers will be elected, who elects them, how long they will hold office, and what the qualifications for office shall be.)

President

Name	ID Number	Grade
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Vice President

Name	ID Number	Grade
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Secretary

Name	ID Number	Grade
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Treasurer

Name	ID Number	Grade
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Publicist

Name	ID Number	Grade
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A. CLUB OFFICERS DUTIES

1. President, who will:

- Run Meetings
- Delegate authority
- Represent the club when necessary

[REDACTED]

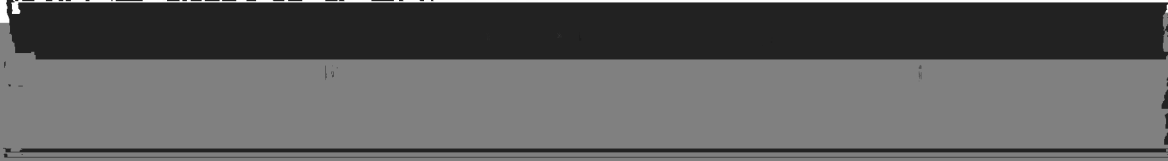
2. Vice President, who will:

- Preside over meetings in absence of President

[REDACTED]

- Turn in any money and/or receipts to the Activities Office as soon as they are received
5. Publicist, who will:
- Document club events via photo or video
  - File the minutes taken at each meeting

**ARTICLE IV FINANCIAL RESPONSIBILITY:**



In accordance with Education Code Section 48932, all groups that fundraise must define their needs and their plans for fundraising. A Club Budget Worksheet will need to be submitted.

**ARTICLE V. AMENDMENTS**

To amend the constitution, a two-thirds majority vote of the members is required.

**ARTICLE VI. APPROVALS**



Student Name:                  Student ID#                  Grade                  Student Signature

Student Name:                  Student ID#                  Grade                  Student Signature

Student Name:                  Student ID#                  Grade                  Student Signature

Student Name                  Student ID#                  Grade                  Student Signature

Advisor Name                  Room #                  Extension                  Signature

Please print and sign this form.

Once completed, turn into Ms. Aschewitz, Student Body President.

Approved:  
(Date)

Resubmitted:  
(Date)

Denied:  
(Date)

Approved:  
(Date)

Reason Denied:

The Granada High School Associated Student Body has approved this election.

X

X

X

\_\_\_\_\_  
Student Body President



# ASB BUDGET WORKSHEET

Sport - Class - Club

Account Number Year

TRANSFER (c)

\$'s YOU PLAN/HOPE TO RAISE

DESCRIPTION OF EXPENDITURES

\$'s TO BE SPENT

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Total Estimated \$'s Raised:

Total Estimated Expenditures:

Total Estimate deposits  
 from above  
 +  
 =  
 Treasurer Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Total Estimated Expenses  
 from above  
 -  
 =  
 Final Estimated  
 for - YR  
 Treasurer Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

